



EAGLE RESEARCH CENTER

PO Box 3761

Kigali, Rwanda

Email: info@eagleresearch.org

www.eagleresearchcenter.org

Date: 23/11/2018

Position: Research Assistant (RA)

Report to: Principal Investigator

Starting Date: December 10, 2018 – you must be available for a mandatory weekend training session, 8 am – 8 pm, December 15th and 16th, 2018

To be based: Kigali, Rwanda

Employer: Eagle Research Center (ERC)

Employment term: 12 months contract, paid monthly, until December 2019.

Understanding Motorcycle crashes and Helmet use in Kigali, Rwanda

Moto crash Injury study is a Case Control trial funded by the Thomas Jefferson University. The study will be carried out by a team of local and international investigators. The Eagle Research Center (ERC) has been contracted to manage a portion of the funding and support the staff recruitment, contracting and payment procedures.

Job description

While employed directly by Eagle Research Centre (ERC), the Research Assistant (RA) will be expected to work fully on the study and will be reporting to the Principle Investigator

Approximately 36-48 hours per week depending on the period of the job to include:

- Initial training, administrative tasks, conducting surveys of moto riders and drivers, establishing relationships with the police and SAMU staff, other administrative/research assistant and data entry techniques as requested – generally weekday business hours, 9a-5p
- Once trained to evaluate moto crash scenes the schedule will become regular 8-12 hour shifts between the group of 4 RAs, all 24 hours of all 7 days must be covered. During these shifts you are responsible for having one RA stationed at the SAMU offices to respond to moto crashes promptly.
- Many shifts, especially night shifts, will include lots of time during which the RA is free to sleep or do other activities appropriate for the setting of CHUK hospital/SAMU offices
- Each staff member will be given a tablet device with a data plan for them to use to complete their work, and they will be responsible for maintaining it in good working order and returning to the principal investigator at the conclusion of the study

Requirements

- Must be detail oriented and familiar with using tablet devices like ipads for data collection with photos, video and manual entry to a web-based form.
- Have great communication skills and are able to be comfortable sharing space with others
- Able to move easily about the scene of a road traffic crash, able to take accurate measurements on roadways, and be comfortable around injured patients thanks to some medical background that involved patient care
- Must be English and Kinyarwanda fluent,

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NA



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- Must be English and Kinyarwanda fluent,
- Must be a Bachelor's degree holder, though specific degree is not required. New graduates are encouraged to apply.
- Able to remain in this position for a full 12 months – staff will receive specialized and extensive training in order to perform the required duties and the integrity of the research could be compromised by the need to hire and train new staff

Scheduling will be flexible as long as all shifts are covered fully between the 4 RAs. RAs must choose by majority vote whether a 12 or 8hour shift schedule is preferred. Here are the differences:

12 hour shifts

- work 14 days per months with the rest off
- shifts are longer
- schedule is more regular, only two different shifts
- may split with 2 RAs covering all days and the others all nights, and the nights will get paid a slightly higher rate

8 hour shifts

- work 20 days per month
- shifts are shorter
- schedule is less regular, three different shifts
- everyone must cover all shifts
- includes a bonus shift that will have some overtime applied

7a-7p = D	7a-3p = D8
7p-7a = N	3p-11p = E8
Day off = *	11p-7a = N8
	Bonus Shift = BS

Hiring procedures

- Up to date CV
- Copy of bachelor's degree

Interested candidates should send their documents to info@eagleresearch.org not later than November 29, 2018

NB: Please Only shortlisted candidate will be contacted. Calling at the ERC office is not accepted. You may email eak107@helferson.edu with questions about the job description

Approved by

Alice Nyamwiza

Managing Director, ERC

Email: info@eagleresearch.org

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